

ACADEMIC BOARD

AGENDA

For the meeting on **Wednesday 9 December 2015** at 3pm in the Management Seminar Room (MX 001)



Refreshments will be available from 2.30pm in the foyer of the Management building, owing to teaching taking place in MX001 directly before the meeting.

Members are reminded that the items of business in Parts C and Part D are starred. This means that those items will be taken as read, and approved or noted as appropriate, without discussion, unless any are unstarred by members contacting the Secretary by **5pm on Friday, 4 December 2015**.

Those papers not attached will be circulated shortly. Late papers circulated after the deadline for unstarred will be unstarred.

FORMAL BUSINESS

1. WELCOME AND APOLOGIES

2. MEMBERSHIP

To receive the membership list for 2015-16

AB/15/53

3. MINUTES

To confirm the Minutes of the meeting held on **Wednesday 3 June 2015** (M15/062-M15/113) and on **Wednesday 24 June 2015** (M15/114-M15/136)

Attached

4. MATTERS ARISING

No matters arising.

5. ACTIONS TAKEN BY THE CHAIR

To note the Principal has not taken any actions on behalf of the Academic Board since the meeting on 24 June 2015.

6. UNSTARRING OF ITEMS

To note the unstarred of any Part C or D items.

7. FORMAL REPORTS

7.1 Principal's Report

To receive a written report from the Principal.

AB/15/54

7.2 Reports from the Deputy Principal and the Vice-Principals

To receive oral reports, which will be reported to Council for information, from the Deputy Principal and the Vice-Principals summarising key business undertaken in their areas.

7.3 Report from the Students' Union President

To receive an oral report from the Students' Union President.

7.4 Report from the Council

To receive an oral report from the Academic Board representative on Council on the Council meeting held on 1 July, 7 October and 18 November 2015.

PART A: PRESENTATION AND DISCUSSION

8. ACADEMIC SKILLS SUPPORT

To receive an oral presentation from the Head of the Centre for the Development of Academic Skills.

PART B: MAJOR ITEMS OF BUSINESS

9. THE GREEN PAPER AND TEACHING EXCELLENCE FRAMEWORK

To receive an oral presentation on the Teaching Excellence Framework

10. REGULATIONS

To receive a report on the suspension of undergraduate and postgraduate regulations in 2014-15.

AB/15/56

11. DEPARTMENT OF ELECTRONIC ENGINEERING

To consider the proposal to create a Department of Electronic Engineering

AB/15/57

12. DATES OF TERM

To approve dates of terms for 2017-18 and consider provisional dates for 2018-19 and 2019-20, including proposed dates of Winter Graduation Ceremonies.

AB/15/58

13. STUDENT RECRUITMENT

13.1 To receive a report on the student intake numbers for 2015-16.

AB/15/59

13.2 To approve the standard entry requirements and the English Language entry requirements for UG for entry in 2016-17.

AB/15/60

14. PERIODIC DEPARTMENTAL REVIEWS

To receive a summary report on the good practice and key issues arising from Periodic Departmental Reviews considered during 2014-15.

AB/15/61

15. COLLEGE BOARD OF EXAMINERS EXECUTIVE COMMITTEE

To receive a report on the key areas of business considered by the College Board of Examiners Executive Committee during 2014-15.

AB/15/62

16. ACADEMIC BOARD STANDING ORDERS

16.1 To receive and consider for approval the Standing Orders of Academic Board to support the new Statutes.

AB/15/63

16.2 To consider a proposal for the composition of the membership of Academic Board under the new Statutes.

AB/15/64

17. ACADEMIC PROMOTIONS

To receive an updated list of academic promotions conferred in 2014/15.

AB/15/65

PART C: ITEMS FOR FORMAL APPROVAL

* 18. PERIODIC DEPARTMENTAL REVIEWS

- | | | |
|------|--|----------|
| 18.1 | To receive the PDR Report and Action Plan following the School of Biological Sciences Periodic Departmental Review held in March 2015. | AB/15/66 |
| 18.2 | To receive the updated Action Plan arising from the Periodic Departmental Review of the Department of English held in October 2013. | AB/15/67 |
| 18.3 | To receive the updated Action Plan arising from the Periodic Departmental Review of the Department of Criminology and Sociology held in November 2014. | AB/15/68 |
| 18.4 | To receive the updated Action Plan arising from the Periodic Departmental Review of the Department of Classics held in November 2013. | AB/15/69 |
| 18.5 | To receive the updated Action Plan arising from the Periodic Departmental Review of the Department of History held in February 2014. | AB/15/70 |
| 18.6 | To receive the updated Action Plan arising from the Periodic Departmental Review of the Department of Computer Science held in December 2014. | AB/15/71 |

* 19. PROPOSED CHANGES TO CONSTITUTIONS AND TERMS OF REFERENCE

- | | | |
|------|---|----------|
| 19.1 | To approve the proposed minor changes to the constitutions of all three Faculty Boards. | AB/15/72 |
| 19.2 | To approve the changes to the Terms of Reference for Learning, Teaching and Quality Committee | AB/15/73 |

* 20. NOMINATIONS FOR COMMITTEES

- | | | |
|------|---|----------|
| 20.1 | To note the nominations for the Statute 25 Committees for 2015-16. | AB/15/74 |
| 20.2 | To note the nominations for the Student Discipline Committee for 2015-16. | AB/15/75 |

* 21. PUBLICATION

- | | | |
|------|--|--|
| 21.1 | To agree which, if any, items require broad dissemination around the College. | |
| 21.2 | To confirm the designation of papers as exempt from the Freedom of Information Act requirements. | |

PART D: ITEMS FOR REPORT

* 22. PROFESSOR DAVID CESARANI OBE

Professor Cesarani was widely acknowledged to be one of the world's foremost authorities on Jewish history and particularly the Holocaust. He was a member of the Home Office Holocaust Memorial Day Strategic Group, Director of the AHRC Parkes Centre, part of the Parkes Institute for the Study of Jewish/non-Jewish Relations and a regular media contributor.

His research included several seminal works; *Eichmann: His Life and Crimes* (2006), *Major Farran's Hat: Murder, Scandal and Britain's War Against Jewish Terrorism* (2009) and *Justice Delayed: How Britain became a Refuge for Nazi War Criminals* (1992).

In 2005 he was awarded an OBE for services to Holocaust Education and advising the government with regard to the establishment of Holocaust Memorial Day.

David was a brilliant scholar and an inspirational teacher, supervisor and public lecturer; he was also a man of the highest academic integrity. Those who knew him speak of his

warmth and intellectual generosity. He will be enormously missed by all those who loved him, worked with him, studied with or were taught by him.

iQuad – 26.10.15

- * **23. FACULTY BOARDS**
To receive a combined report from the meetings of the Faculty Boards held in November 2015. AB/15/76
- * **24. ACADEMIC BOARD EXECUTIVE COMMITTEE**
To receive the unconfirmed notes of the meeting of the Academic Board Executive Committee held on 16 November 2015. AB/15/77
- * **25. ACADEMIC PLANNING COMMITTEE**
To receive the minutes of the meetings of the Academic Planning Committee held on 12 May and 16 September 2015 AB/15/78
a & b
- * **26. COLLABORATIVE PROVISIONS COMMITTEE**
To receive the minutes of the meeting of the Collaborative Provision Committee held on 20 January 2015 and 21 May 2015 AB/15/79
a & b
- * **27. DEPARTMENTAL GRANTS GROUP**
To receive the minutes of the meetings of the Departmental Grants Group held on 14 May and 2 November 2015. AB/15/80
a & b
- * **28. RESEARCH COMMITTEE**
To receive the minutes of the meetings of the Research Committee held on 27 May and 30 April 2015 AB/15/81
a & b
- * **29. LEARNING, TEACHING AND QUALITY COMMITTEE**
To receive the minutes of the meetings of the Learning, Teaching and Quality Committee held on 12 May 2015. AB/15/82
- * **30. DATE OF THE NEXT MEETING:**
Wednesday 9 March 2016, 3pm in Munro Fox Lecture Room