

Academic Board

Wednesday 2 June 2021

2pm

Microsoft Teams Meeting



Members are reminded that the items of business under *Items for formal approval* and *Items for report* are starred. This means that those items will be taken as read, and approved or noted as appropriate, without discussion, unless any are unstarred by members contacting the Secretary (AcademicBoard@rhul.ac.uk) by 5pm on Friday 28 May 2021.

Those papers not attached will be circulated shortly. Late papers circulated after the deadline for unstarred will be unstarred.

Agenda

Procedural

1. **Welcome and Apologies**

2. **Minutes of the previous meeting**

To approve the minutes from the meeting held on Wednesday 17 March 2021 (M.21/01-M21/78)

PJL

Attached

3. **Matters arising**

To note the following actions have been completed since the last meeting:

PJL

21/05	Add item on Personal Tutoring to June Academic Board meeting agenda	JHE/ CM	June 2021
21/51	Notify Assistant Secretary to Council that the Academic Board have approved a proposal to create a new Department of Health Studies	CM	April 2021
21/63	Reflect on the following questions, as part of the development of the Education Strategy, and contact the Senior Vice Principal (Education) will any comments – What has been the most innovative or exciting or effective use of technology in teaching and learning this year that we'd like to develop further? What would we do to enhance our on campus education next year to encourage students to make the best use of face to face teaching opportunities?	All	
21/67	Add item on Response to OfS compliance exercise to June Academic Board meeting agenda	JHE/ CM	June 2021

There are no outstanding actions.

- | | | | |
|----|--|-----|--|
| 4. | Action taken by the Chair
To note any action taken by the Chair since the last meeting | PJL | |
| 5. | Unstarring of items
To note the unstarring of any <i>Items for formal approval</i> and <i>Items for report</i> | | |

Formal Reports

- | | | | |
|-----|---|---------------|-----------|
| 6. | Principal's Report
To receive a written report from the Principal. | PJL | AB/21/14a |
| 7. | Reports from the Senior Management Team
To receive reports from members of the Senior Management Team summarising key business undertaken in their areas. | KB,
TB, JK | |
| 8. | Report from the Students' Union President | | |
| 8.1 | To receive a report from the Students' Union President. | KR | AB/21/15 |
| 8.2 | To receive a presentation on the key messages from the academic societies review | KR | |
| 8.3 | To receive a presentation on the key messages from the Joint Honours Insight Report | AC | |
| 9. | Report from the College Council
To receive the confirmed minutes of the Council meeting held on 18 February 2021. | PJL | AB/21/16 |
| 10. | Report from Schools
To receive a presentation from the Head of the School of Performing and Digital Arts | JPS | |

Major Business

- | | | | |
|------|---|-----|-----------|
| 11. | COVID-19: ongoing impact for the current year
To receive an update on matters arising this term | JK | |
| 12. | Ensuring Student Success in 2021-22 | | |
| 12.1 | To receive an update on Education planning for 2021-2022 including Moodle Rollover | JK | |
| 12.2 | To receive a report on Personal Tutoring in 2021-22 | JHE | AB/21/17 |
| 12.3 | To receive an update on the shape of the academic year 2021-22 | JK | AB/21/17a |
| 12.4 | To approve the principles underpinning the Extensions Policy for 2021-22 | JK | AB/21/18 |
| 12.5 | To approve the Lecture Recording Policy 2021-22 | JK | AB/21/19 |
| 13. | Academic Planning Update
To receive an update on academic planning | KB | AB/21/20 |

14.	Research Excellence Framework			
	To receive an update on the REF submission		KB	AB/21/21
15.	Quality and Standards Report			
	To receive the College's Annual Quality and Standards Report		DG	AB/21/22
16.	Annual Report on Appeals and Complaints			
16.1	To receive the annual report on appeals and complaints		JHE	AB/21/23
16.2	To receive a report from the Process Fix review of non-academic 'conduct , complaints and concerns'		JHE	AB/21/24
17.	Office for Students Consultations			
	To receive a paper summarizing the College's responses to recent OfS consultations		PJL	AB/21/25

Items for formal approval

* 18.	Student Protection Plan			
	To approve the Student Protection Plan		JHE	AB/21/26
* 19.	Regulations changes for 2021-22			
* 19.1	To approve changes to the Academic Misconduct Regulations 2021-22		DG	AB/21/27
* 19.2	To approve changes to the Undergraduate Regulations 2021-22		DG	AB/21/28

Items for report

* 20.	Annual Reviews			
* 20.1	To receive the composite report of the review of postgraduate taught provision in 2019-20 in the School of Engineering, Mathematical and Physical Sciences from the School Education Committee		DG	AB/21/29
* 20.2	To receive the composite reports of the review of postgraduate research provision in 2019-20 from the Research Degree Programmes Committee		KB	AB/21/30
* 21.	Academic Board Executive			
	To receive the minutes of the meetings of the Academic Board Executive held on 4 May 2021		PJL	AB/21/31
* 22.	Quality Assurance and Standards Committee			
	To receive the minutes of the Quality Assurance and Standards Committee held on 25 February 2021 and 12 May 2021		DG	AB/21/32

Other Matters

23. **Date of next meeting**

Wednesday 20 October 2021 at 2pm, venue tbc.

PJL

These are the dates of the other meetings in 2021-22: Wednesday 8 December 2021, Wednesday 16 March 2022, and Wednesday 1 June 2022.