

## ACADEMIC BOARD

Wednesday 4 June 2025

2pm

Wettons B (in person) or MS Teams (online) [hybrid]



Members are reminded that the items of business under *Items for formal approval* and *Items for report* are starred. This means that those items will be taken as read, and approved or noted as appropriate, without discussion, unless any are unstarred by members contacting the [Secretary](#) by **5pm on 2 June 2025**, detailing the reasons in accordance with the [unstarring protocol](#). Members are also requested to provide items of AOB to the Secretary 5pm on the Monday preceding the meeting.

Those papers not attached will be circulated shortly. Late papers circulated after the deadline for unstarring will be unstarred.

### Agenda

#### Procedural

**Where meeting is online/hybrid – Colleagues are reminded that the meeting will be recorded for the purposes of the minutes only. The recording is automatically deleted after 60 days in accordance with the MS Teams retention policy.**

**Colleagues joining online are asked to please raise your hand on MS Teams when you wish to speak.**

**A 10-minute comfort break will be scheduled during the meeting. Refreshments will be provided.**

1. **Welcome and Apologies**

To welcome new members. Apologies will be noted in the Minutes. AB

2. **Minutes of the previous meeting**

To approve the Minutes of the meeting held on Wednesday 19 March 2025. AB *Attached*

3. **Matters arising**

To receive an update on actions arising: JS

|        |                                                           |    |
|--------|-----------------------------------------------------------|----|
| 24/297 | Reflect on feedback re 2024/25 exams and results schedule | EM |
|        | <b>Will be reviewed in autumn 2025</b>                    |    |

|       |                                                                                                                                                                                                                                                                                                                                                                  |           |
|-------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| 25/33 | Review School overview template for reporting outcomes from Annual Review and consider including data on course sizes in the overview report.<br><br><b>Will be reviewed in 2025/26</b>                                                                                                                                                                          | EM/ Clerk |
| 25/47 | Discuss some indicative examples of incidents that could invoke use of the Extraordinary Regulations at a future Academic Board.<br><br><i><b>The Pro-Vice-Chancellor (ESE) and Director of Student Journey will discuss how best to gather these examples and the timing over the next few months. There will be an update to Academic Board next year.</b></i> | EM/NB     |

To note that the following actions have been completed:

|       |                                                                                                                                                                                                                                                                                                                                                                                                                  |                   |
|-------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|
| 25/36 | Explore an additional amendment to the Regulations on Academic Misconduct requiring that academic misconduct in PGR work be reported in annual research integrity monitoring.<br><br><i><b>Further discussion between the Pro-Vice-Chancellor (Research and Innovation) and the Associate-Pro-Vice-Chancellor (Postgraduate Research) concluded that this is a procedural rather than regulatory matter.</b></i> | RL                |
| 25/39 | Review number of credits required for progression between stages on the MSci and MEng to ensure these were correct.<br><br><i><b>It was confirmed that the wording, as proposed, was correct and a confirmation message was circulated to Academic Board members.</b></i>                                                                                                                                        | SA and CM (Clerk) |

4. **Actions taken by the Chair**

None.

JS

5. **Unstarring of items**

To note the unstarring of any *Items for formal approval* and *Items for report*. JS/AB

## Formal Reports

- |    |                                                                                              |    |          |
|----|----------------------------------------------------------------------------------------------|----|----------|
| 6. | <b>Vice-Chancellor and Principal's Report</b>                                                |    |          |
|    | To receive a written report from the Vice-Chancellor and Principal.                          | JS | AB/25/21 |
| 7. | <b>Regulatory and Legislative update</b>                                                     |    |          |
|    | To receive a report from the University Secretary.                                           | AB | AB/25/22 |
| 8. | <b>Report from the Students' Union President</b>                                             |    |          |
|    | To receive a report from the Students' Union President.                                      | SS | AB/25/23 |
| 9. | <b>Report from the Council</b>                                                               |    |          |
|    | To receive the minutes from the Council meetings held on 27 February 2025 and 27 March 2025. | AB | AB/25/24 |

## Major Items of Business

- |      |                                                                                                                     |    |          |
|------|---------------------------------------------------------------------------------------------------------------------|----|----------|
| 10.  | <b>Transformation</b>                                                                                               |    |          |
|      | To receive and provide feedback on a proposal for change.                                                           | MF | AB/25/25 |
| 11.  | <b>University Academic Workload Model</b>                                                                           |    |          |
|      | To discuss the aims and principles for a University Academic Workload Model and agree an option for development.    | RL | AB/25/26 |
| 12.  | <b>Portfolio Review</b>                                                                                             |    |          |
|      | To note and review an update on portfolio review.                                                                   | EM | AB/25/27 |
| 13.  | <b>Academic Regulations</b>                                                                                         |    |          |
| 13.1 | To approve amendments to the Research Degree Regulations and a set of Specialist Doctorate Regulations for 2025/26. | DW | AB/25/28 |
| 13.2 | To approve amendments to the Academic Taught Regulations for 2025/26.                                               | EM | AB/25/29 |
| 14.  | <b>Academic Governance</b>                                                                                          |    |          |
|      | To receive an update on work being undertaken by the Academic Governance Review Group.                              | AB | AB/25/30 |
| 15.  | <b>Term Dates</b>                                                                                                   |    |          |
|      | To approve Term Dates for 2026/27 and 2027/28                                                                       | EM | AB/25/31 |
| 16.  | <b>Honorary Degrees</b>                                                                                             |    |          |
|      | To recommend the nominations listed for the award of Honorary Degrees of the University of London.                  | AB | AB/25/32 |
| 17.  | <b>Annual Report on Quality and Standards</b>                                                                       |    |          |
|      | To receive the University's Annual Report on Quality and Standards.                                                 | EM | AB/25/33 |

- |     |                                                         |    |          |
|-----|---------------------------------------------------------|----|----------|
| 18. | <b>Annual Report on Appeals and Complaints</b>          |    |          |
|     | To receive the Annual Report on Appeals and Complaints. | NB | AB/25/34 |

**Items for report**

- |     |                                                                                                                   |    |          |
|-----|-------------------------------------------------------------------------------------------------------------------|----|----------|
| 19. | <b>University Education Committee</b>                                                                             |    |          |
| *   | To receive that the Minutes from the 26 February and 5 March 2025 meetings of the University Education Committee. | EM | AB/25/35 |
| 20. | <b>Doctoral School Committee</b>                                                                                  |    |          |
| *   | To receive the Minutes of the Doctoral School Committee meeting held on 12 May 2025.                              | DW | AB/25/36 |
| 21. | <b>Research and Knowledge Exchange Committee</b>                                                                  |    |          |
| *   | To receive the Minutes of the Research and Knowledge Exchange Committee meeting held on 16 December 2024.         | RL | AB/25/37 |

**Other Matters**

- |     |                                               |       |  |
|-----|-----------------------------------------------|-------|--|
| 22. | <b>Any other business</b>                     |       |  |
| 23. | <b>Date of next meeting</b>                   |       |  |
|     | To note the dates of meetings in 2025/26 are: | JS/AB |  |
|     | Wednesday 15 October 2025 at 2pm              |       |  |
|     | Wednesday 3 December 2025 at 2pm              |       |  |
|     | Wednesday 18 March 2026 at 2pm                |       |  |
|     | Wednesday 3 June 2026 at 2pm                  |       |  |